

July 7, 2015  
Regular Meeting

The Deuel County Commissioners met in regular session on Tuesday July 7 at 9:00 a.m. in the Commission Room of the Courthouse with Chairman Rhody presiding. Those present were Commissioners Dumke, DeJong, Jaeger, Rhody and Pederson. Also present was Auditor Pam Lynde. The meeting began with prayer and the Pledge of Allegiance.

**Approval of Minutes:**

1) Jaeger moved, seconded by Pederson to approve the minutes of the regular meetings of June 2 and 16. All voted yes and the motion carried.

**Approval of Agenda**

2) Dumke moved, seconded by DeJong to approve the agenda as presented. All voted yes and the motion carried.

**APPOINTMENTS**

**9:05 Highway Superintendent Jamie Hintz**

Hintz met with the Commissioners to discuss several highway related issues. Fuel quotes for month of July were presented. 3) Jaeger moved, seconded by DeJong to accept quote of Deuel County Cenex for Ethanol at 2.45 per gallon for month of July. All voted yes and the motion carried. Discussion was held on the wheel tax; presently the county wheel tax is \$2 per wheel limit of four wheels per vehicle; county can raise that to \$5 per wheel up to 12 wheels. All counties must have a wheel tax in place and a five year road and bridge plan in order to be able to apply for a grant through the newly established Road & Bridge Grant Fund. The first reading of Ordinance #W2015-01 An Ordinance to Enact a Wheel Tax of \$5.00 for Each Wheel with Maximum of \$60.00 for Each Vehicle was held. The second reading and hearing will be held on July 21 at 9:30 a.m.

4) DeJong moved, seconded by Rhody to auto supplement back into the Highway Dept. budget 201-334.02 Road & Bridge State STP Funds and 201-311-425.10 STP Project unanticipated funds from state in the amount of \$127,317.44. All voted yes and the motion carried.

Discussion was held on the bid letting for overlay project of asphalt mat construction on County Roads 513 and 290, six miles at 1500 tons per mile. Project will be funded with STP dollars received, \$127,317.44 plus an additional \$374,000 in STP funds with remainder, if needed, being unobligated funds in the Highway budget. 5) Dumke moved, seconded by Pederson to advertise and hold bid letting for Asphalt Mat Construction County Roads 513 & 290 on Tuesday August 4 at 9:15 a.m. in the Commission Room of the Deuel County Courthouse. All voted yes and motion carried.

**9:30 Dr. Charles Sherman-Human Service Agency**

Dr. Sherman met with the Commissioners to discuss a Deuel County client.

**10:00 Tammy Baer-Community Health Nurse Report**

Baer met with the Commissioners and gave a quarterly report on Community Health services. There were 83 quarterly office visits; WIC participants have stayed steady at 40 per month. Baer said they held a diabetes fair in April at the hospital with blood screenings, healthy eating, etc.; in May she presented the HOT program, Health

Occupations for Today and Tomorrow to Deuel School students; back to school fair will be held August. 11.

**10:30 Joan Sacrison/Dan Sievers/Rory Olerud Deuel Area Development Inc.**

Sacrison, Sievers and Olerud gave an overview of the activities of Deuel Area Development Inc. for 2015 and requested funding in the amount of \$15,000 for DADi and \$8,000 for project development. They stated that DADi funds are used to help with projects throughout the county. Joan said she had done new business assistance and existing business contacts; she said they have many hits on their website. She also talked about personal contact with external resources; Clear Lake Courier, Dakotafire Magazine, Banner Associates. Olerud and Sievers presented a chart of tax levies that showed how increased housing and industry value drives the tax base. They talked about the Wildlife Estates housing project in Clear Lake; curb, gutter, water/sewer will be installed; twin homes are a possibility to be built; they hope to sell a minimum of one lot per year so the debt service of the project costs can be taken care of. They presented a tax revenue generation report illustrating how the addition of the Wildlife Estates could increase the tax base for the city, county and school district. They concluded by saying there is a need to invest in the future of Deuel County, a need to continue to support DADi.

**10:45 Cory Borg Emergency Management Director**

Borg met with the Commissioners and said he has not received any word on state grant for vests and cameras and these applications probably wouldn't be looked at until Sept. He said there is a possibility of obtaining used surplus cameras and light bars from the highway patrol. Deuel County was awarded a grant from the SD Office of EM to update the county's PDM Plan in the amount of \$13,125 and county's share being \$4,375. Total project cost being \$17,500 with First District Association of Local Gov't preparing the PDM plan.

**11:00 Deuel County Conservation District-Maria Broksieck and LeRoy Stohr**

Broksieck and Stohr met with the Commissioners with Broksieck giving an overview of the Conservation Dist. activities and the proposed budget for 2016. She requested funding for 2016 budget in the amount of \$12,000. She said the tree planting service was up in 2015 to 48 acres and is hopeful with outreach acres it will stay at this level. Broksieck said that most trees being planted are on a cost share basis with the CRP program.

**11:15 Director of Equalization Donna Rhody**

Director of Equalization Donna Rhody met with the Commissioners and requested part time help in her office. She recommended that April Templin be transferred to the part time position in the Director's Office and remain part time in the Register of Deeds office working 8 hours a day, total of 40 hour week between the two offices. 6) DeJong moved, seconded by Jaeger to transfer April Templin to part time position in the Director of Equalization Office and part time in the Register of Deeds Office creating a full time position between the two offices at 11.50 per hour, 40 hours per week, with benefits as of August 3 with six month probationary period. All voted yes and the motion carried.

**11:30 Norden Township Board-Lake Cochrane**

Norden Township met with the Commissioners to discuss a road at Lake Cochrane. They have never maintained the portion of property that was supposedly vacated; this is concerning a township roadway that begins at Lake Cochrane's Shady

Beach Addition lot 45 and continues north and east until it connects with county road #516, about one fourth mile long. It is called Lakeview Lane. Road in question they, the township, thought was vacated. Because there are several items that are not clear about the letter to Norden Township from property owners, State's Attorney Knight will respond back to owners who wrote the letter.

**11:45 State's Attorney Knight**

Knight met with the Commissioners to discuss several items.

**12:00 Deputy Sheriff Pete Eng**

Eng met with the Commissioners about a tax deed property in the town of Gary located at Lot 2 Blk 2 Harris 1<sup>st</sup> Addition. Commissioners will look at the property and decide what should be done with it at the next meeting.

**NEW BUSINESS**

**Approve Cash Balance Sheet**

7) Dumke moved, seconded by Pederson to approve the cash balance sheet for the month of June. All voted yes and the motion carried.

**DEUEL COUNTY AUDITOR'S ACCOUNT  
WITH TREASURER**

<b>END OF MONTH CASH BALANCE</b>	<b>June 2015</b>
CASH TOTAL	\$ 2,828.17
CHECKS TOTAL	\$ 41,803.97
CASH ITEM	\$ 0
CASH CHANGE SHERIFF	\$ 50.00
TOTAL CASH ASSETS ON HAND	\$ 44,682.41
CHECKING ACCOUNT BALANCE	\$ 504,244.25
MM DNB NATIONAL BANK	\$ 4,053.22
PREMIUM MM FIRST BANK & TRUST OF TORONTO	\$ 4,342,225.69
	\$ -
CREDIT CARDS	\$ 342.40
CD'S \$250,000 DNB FIRST BANK & TRUST	\$ 250,000.00
REVOLVING LOAN	\$ 79,511.59

<b>GRAND TOTAL CASH ASSETS</b>				<b>\$ 5,225,059.56</b>
GL CASH BALANCE BY FUNDS:				
GENERAL				\$ 2,198,399.17
SP REVENUE FUNDS				\$ 2,576,475.63
TRUST & AGENCY FUNDS				\$ 450,184.76
townships	\$48,492.30	Cities	\$24,774.13	
schools	\$164,657.74	rural fire	\$311.86	

**TOTAL GENERAL LEDGER CASH** **\$ 5,225,059.56**  
**Travel, Personnel, Resolution 1<sup>st</sup> District, County Sight Analysis Program meeting with Landowners, Boiler Ins., Surplus Items, Courthouse Grounds Landscaping**

8) Dumke moved, seconded by Pederson to approve travel request of officials to attend software users meeting in Pierre. All voted yes and the motion carried.

9) Jaeger moved, seconded by Rhody to approve hiring of Jeremy Steffensen as part time deputy sheriff during the rodeo at 17.00 per hour and wage for part time 4-H/Extension employee Deb Lessman at 9.00 per hour. All voted yes and the motion carried.

10) Dumke moved, seconded by DeJong to approve Resolution #15-18 Resolution to Continue Support for the First District Association of Local Governments During Fiscal Year 2016. All voted yes and the motion carried.

**RESOLUTION TO CONTINUE SUPPORT FOR THE  
 FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS  
 DURING FISCAL YEAR 2016**

**RESOLUTION #15-18  
 (October 1, 2015-September 30, 2016)**

The Deuel County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 11<sup>th</sup> day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2015 (October 1, 2015 - September 30, 2016). To support the Joint Cooperative Agreement and the activities of the District staff, the Deuel County Board of County Commissioners will provide \$9834.54 to the First District Association of Local Governments during the aforementioned Fiscal Year 2016 period.

**ADOPTION:**

Adopted this 7th day of July, 2015  
 Steve Rhody, Chairman  
 Deuel County Commission

**ATTEST:**

Pam L. Lynde  
 Deuel County Auditor

Discussion was held on the SD Dept. of Ag County Sight Analysis Program and time to have a meeting with identified landowners.

Discussion was held on boiler insurance premium and addition of employee dishonesty bond. Current premium for boiler coverage is \$2368. Premium quote from SD

Public Assurance Alliance is \$741.00 and \$25 for Enhanced Crime coverage. 11) Dumke moved, seconded by Pederson to approve quote of SD Public Assurance Alliance for Boiler and Machinery coverage with \$500 deductible and Enhanced Crime coverage. All voted yes and the motion carried.

12) Jaeger moved, seconded by Pederson to declare the following items surplus, no value. All voted yes and the motion carried. HP computer SN: MXL94905TY, Gateway SN: 0032014435, HP SN: 2UB53500MQ, Telecom Industries computer #137125416, Dell SN: 35779498453, Dell DNXJ941.

Trees and bushes need to be trimmed on the courthouse grounds. It was decided to contact Sodak Gardens for a quote.

**APPROVAL OF WARRANTS:**

13) Dumke moved, seconded by Jaeger to approve all warrants as presented and those paid early to avoid service charge. All voted yes and the motion carried. A&B Business Solutions 97.70 Supplies, A-Ox Welding 140.85 Repairs, Allied Electronics 32.94 Supplies, Arrowhead Scientific Inc 137.55 Supplies, Bjerke Sanitation 218.00 Utilities, Black Hills Ammunition 199.50 Supplies, Cory Borg 234.99 EM Radio, Bowes Construction Inc 3172.05 Asphalt, Caitlyn Brandt 40.18 Prof Serv/Travel, Paul Brandt 627.75 Zoning Meetings/Mileage, Brookings Deuel Rural Water 112.30 Utilities, Credit Collections Bureau 36.38 Fees, Chuck's Bike & Lock 18.50 Supplies, Clear Lake Building Center 88.65 Repairs/Supplies, City Of Clear Lake 195.40 Utilities, Clear Lake Courier 616.51 Publications/Supplies, Clubhouse Hotel 132.00 Travel, Codington County Auditor 225.00 Prisoner Care, Cowboy Country Stores 99.01 Gas, Crop Production Services 2025.00 Chemical Supplies, Michael J Dahl 648.84 Zoning Meetings/Travel, Dakota Electronics 50.50 Prof Serv, Dakota Portable Toilets 225.00 Porta Potty Rental, Dakotabilities 360.00 Client Support, Deuel County Cenex 4709.16 Supplies, Deuel County Conservation Dist 2000.00 3rd Qrt Support, Deuel County Motor Supply 115.03 Repairs, Deuel County Pharmacy 3.99 Supplies, DCN Insurance 2724.50 1/2 Ambulance Liab Ins, Jerry Durfee 555.50 Zoning Meetings/Travel, Dust Control 8249.70 Supplies, Dust-Tex 124.46 Mat Rental, Pete Eng 500.00 Ins Deductible 2015, F.J. McLaughlin 50814.01 Hot Mix, Keith Goens 43.88 Meeting/Travel, Dwayne Gorder 40.18 Meeting/Travel, Grabar Voice And Data, Inc 2600.00 Software Licenses, H-D Electric 230.60 Utilities, ICAP 1461.00 Comm Svc Worker, ITC 1920.66 Phone/Internet, Johnson Controls 96.56 Repairs, Dennis Kanengieter 686.58 Zoning Meetings/Travel, Best Western Kelly Inn 510.00 Travel, Layton Manufacturing Co 154.94 Repairs, LexisNexis Matthew Bender 34.44 Book, Lifescapes 120.00 Client Support, Lyle Signs 831.31 Signs, Pam Lynde 66.60 Travel, Craig Magedanz 44.62 Meeting/Travel, Mailfinance 600.18 Postage Machine Rental, Maynard's 32.71 Supplies, McLaughlin & Schulz 981.54 Supplies Cold Mix, McLeod's 235.14 Supplies, Microfilm Imaging Systems 160.00 Scan Equip Rental, Milbank Communications 10236.75 Prof Svc 911 Tower/Lic, Mitch's Carpet Cleaning 339.12 Clean Carpets, Motorola Solutions, Inc 272.00 Retrofit Kit 911 Center, Nelson Law Office 351.00 CAA Fees, Northwestern Energy 380.64 Utilities, Office Peeps 1084.84 Supplies, Ottertail Power 88.27 Utilities, Nathan Palm 86.28 Meeting/Travel, Pheasantland Industries 152.07 Supplies, Portland Twp. 90.00 Gopher Bounty, Michelle Prins 35.00 4-H Judge, RC Technologies 312.00 Utilities 911 Tower, Ron's Saw Shop 159.95 Trimmer, Running's Supply 137.44 Supplies, Sanford Health Plan 35.00 Flex Fees, Sanford Clinic 2624.50 Health Nurse Contract, Schuneman Equipment Co 101.05 Repairs/Supplies, SD

DOT 885.79 Fuel, Sioux Falls Two Way 825.00 Repairs, David Solem 168.41 Camera, Streicher's 149.90 Supplies, Sturdevant's Auto Parts 422.00 Repairs, Swenson Ford Sales 1130.21 Repairs, Truenorth Steel 259.82 Supplies, Amy Tvedt 37.50 Web Page, Ultra Max 297.00 Supplies, Ultra-Connecting Point 9934.61 Supplies/Support Contracts, Vollan Oil 3584.79 Gas, Western Industrial 435.79 Supplies, Wheelco Truck & Trailer Parts 446.88 Repairs/Supplies, Yankton Co Treasurer 136.25 Mental Illness Board, Lowe's 49.76 Supplies, Sanford 20.00 Flex Run, Century Link 412.16 911 Trunk Lines, DC Treasurer 264.28 Tax Acct., Sanford 54.32 Flex Run, Schools 615425.74 Taxes, Towns 72746.99 Taxes, Townships 43994.13 Taxes, EDWDD 2296.01 Taxes, Rural Fire Dist. 10329.55 Taxes, Lake Cochrane Sanitary Dist. 599.00 Sewer Assessments, SD Dept. of Revenue 86968.98 Funds Due to State, SDACO 268.00 M&P Funds Due to State, SD Dept. of Revenue 100.71 Excise Tax, Sanford 60.00 Flex Run, Verizon 249.52 Sheriff Cell Phone, Schueneman Equipment 2460.00 Tractor Rental, DNB Nat'l Bank 12.66 payroll Process Fee, US Postmaster 114.00 Box Rent Ext., Payroll: Commissioners 7863.85, Elections 128.47, Auditor's Office 8478.56, Treasurer's Office 7064.56, State's Attorney's Office 7030.58, General Gov't Bldg. 4786.05, Director of Equalization Office 6899.82, Register of Deeds Office 4084.23, Veteran Service Officer 987.68, Sheriff's Dept. 21937.12, County Assistance 393.17, 4-H Service Center 247.44, Extension Office 2559.77, Weed & Pest 7590.14, Drainage 49.18, Planning & Zoning 1073.26, Road & Bridge 49518.44, 911 Fund 7950.09, Emergency Management 1190.48.

The Commissioners will hold a special meeting on Tuesday July 28 to work on the budget for 2016.

**Adjournment**

Dumke moved, seconded by Pederson to adjourn. The next regular meeting will be held July 21.

Steve Rhody, Chairman

ATTEST:

Pam L. Lynde, County Auditor

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