

March 9, 2015
Regular Meeting

The Clear Lake City Council met in regular session on Monday, March 9, 2015, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gordon Lee presiding. Those present were Aldermen Gary Eide, Scottie Hagen, Jamie Hintz, Carey Holt, Tim Hulscher and Ellen Schmahl. Also present were Karen Harford, Don Ebbers, and Ken Reiste. Attorney Todd Boyd was absent. The Pledge of Allegiance was said.

The regular agenda for the March meeting was presented for review. Motion by Hagen, seconded by Schmahl, to approve the regular agenda. All voted yes. Motion carried.

The consent agenda was presented which included the following items:

1. Approval of Consent Agenda; 2. Approval of Minutes of Regular Meeting 2/9/15; 3. Special Meeting -Local Review Board- Monday, March 16, 2015 @ 6:30 p.m.; 4. SD Municipal Street Maintenance Assn. Spring Meeting, Wed.-Thurs. 4/15-16/2015 in Spearfish (Don); 5. Sales Tax Subsidy \$18,972.45; 6. Demolition Permits: Copeland Development – remove garage & footings; 7. Excavation Permits: none; 8. Building Permits: Abeln & Associates Architects – commercial building; 9. New Construction Hook-up Permit: Copeland Development; 10. Delinquent Water Bills; 11. Approval of Warrants. Motion by Hintz, seconded by Eide, to approve the consent agenda. Upon a roll-call vote, the following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes, Schmahl-yes. Motion carried.

Tabled from the February meeting, Bjerke Sanitation was scheduled to meet with the council at 6:35 p.m. They did not appear in person, but delivered a letter just prior to the start of the meeting requesting an increase in monthly garbage rates to either \$13.80 or \$14.32, effective April 1, 2015, due to rate increases at the Watertown Landfill. Motion by Hagen, seconded by Schmahl, to allow a rate increase to \$13.80 per residence, as of April 1, 2015. Upon a roll-call vote, the following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

The 2015 Deuel County Ambulance EMT roster was presented for annual approval. Discussion followed. Motion by Holt, seconded by Hulscher, to table approval until receipt of information needed to complete annual driver history checks per City's insurer. All voted yes. Motion carried.

The 2015 Clear Lake Volunteer Fire Department roster was presented for annual approval. Motion by Eide, seconded by Hagen, to approve the 2015 Clear Lake Volunteer Fire Department members as required by City's insurer. All voted yes, with Hulscher abstaining. Motion carried. A complete list is on file in the Finance Office.

The annual maintenance agreement with Deuel County Highway Department was discussed. Motion by Hagen, seconded by Holt, to approve the annual maintenance agreement with Deuel County Highway Department as presented, and authorize Mayor Lee to sign on behalf of the City. All voted yes, with Hintz abstaining. Motion carried.

City equipment rates were discussed. The current rate schedule has been in effect since 2006. Public Works Superintendent Ebbers reviewed suggested revisions. Motion by Holt, seconded by Eide to approve revised city equipment rates as suggested. All voted yes. Motion carried.

Motion by Hulscher, seconded by Schmahl, to approve the purchase of tickets for the Employer-Employee banquet on April 13, 2015, for full-time city employees, mayor, city council members and spouse or guest. All voted yes. Motion carried.

Alderman Hulscher explained the ITC Notify automated message service available on a one-year contract to deliver messages by phone, email or text message. Motion by Eide, seconded by Hagen to authorize entering into a one-year contract for ITC Notify Plan #1 at \$9.95 per month. All voted yes, with Hulscher abstaining. Motion carried.

Follow up discussion was held on the 5th Avenue water line replacement. Current city ordinances allow only copper pipe to be used. Superintendent Ebbers suggested revising City Ordinance 8-2-12 and offer Polyethylene as an option also. Motion by Holt, seconded by Hintz, to hold the 1st reading of revised Ordinance 8-2-12, to include the option of using polyethylene pipe in making connections with municipal water mains. Upon a roll-call vote, the following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

The City received notification of a rate increase from Brookings-Deuel Rural Water effective July 1, 2015. Discussion followed. Motion by Holt, seconded by Eide, to contact Midwest Assistance Program about the possibility of conducting a water rate study at no cost to the City. All voted yes. Motion carried.

The City Finance Officer presented the Council with the unaudited annual report for the year ended 2014. Motion by Hagen, seconded by Schmahl, to accept the unaudited annual report for 2014 as presented. All voted yes. Motion carried.

On behalf of the Librarian, the City Finance Officer presented the library's annual report for 2014. Motion by Eide, seconded by Hintz, to approve the 2014 library annual report. All voted yes. Motion carried.

Facilities Committee reported that they have selected a slide for the shallow end of the pool, and are checking into the total costs involved. Money given as a memorial is set aside for the purchase.

Policy Committee reviewed the following policies drafted after the on-site loss control audit, and recommends adopting all with a few minor changes to the library disaster plan: Media Policy, Cell Phone Policy, Loss Control Policy, Insurance/License/Maintenance Requirements, Motor Vehicle Records Policy, and Clear Lake Municipal Library Disaster Plan.

Personnel Committee made recommendations for part-time seasonal summer help. Motion by Hagen, seconded by Holt, to accept the Personnel Committee recommendation to hire 2 part-time seasonal workers for the spring and summer months, at the amount of compensation recommended by the committee. The following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Comments were heard from City Superintendent Don Ebbers. Motion by Hintz, seconded by Holt, to approve up to \$2,000.00 on the purchase of a plate compactor for the street department. Upon a roll-call vote, the following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Comments were heard from the Finance Officer. There will be no election. Gary Eide filed the only petition for Ward III and no petitions were filed for Ward II. The Ward II alderman position will become vacant and an appointment will need to be made to serve until the next annual election. There are still job openings for lifeguards and a pool manager. A representative from Senator Mike Rounds' office will be in the here on Thursday, March 12th, at 3:00 p.m.

Comments were heard from Mayor and City Council members. Discussion was held on Clear Lake being recognized as the most affordable town in South Dakota.

WARRANTS/SALARIES: Council-780.00; Mayor-240.00; Finance Officer-3076.44; General Gov't Building-317.10; Streets-4009.48; Snow-443.09; Rubble Site-18.00; Parks-36.42; Library-1407.33; Community Center-74.16; Water-3402.07; Sewer-3045.24; Conseco-cancer ins.-81.15; SD Retirement System-retirement-1829.96; Health Pool of SD-health ins-4299.42; Delta Dental-dental ins-195.00; DCNB-FICA/WH-3909.34; American Red Cross-pool facility fee-300.00; Amy Tvedt-web design-43.75; AT&T Mobility-cell phones-83.11; Bjerke Sanitation-garbage-5304.70; BDRWS-water-6412.05; Brown & Saenger-water bills-230.00; Butler Machinery Co.-street supplies-154.61; Deuel County Cenex-fuel & supplies-442.75; Gale/Cengage Learning-lg. print books-71.47; Clear Lake City Library-reimb. library books-246.97; City of Clear Lake-mo. dept. water use-278.84; Clear Lake Courier-publications & supplies-187.83; Dakota Pump & Control-pump seal kit-200.00; Deuel Co. Motor Supply-supplies-359.17; Deuel County Pharmacy-supplies-16.97; Deuel County Memorial Hospital-sales tax subsidy-18,972.45; DCN Insurance-FO Bond-647.67; Dept. of Revenue-water testing-56.00; Deuel Area Development-1st qtr pymt per budget-2500.00; Deuel County Auditor-police contract-5596.39; First National Bank-sewer SRF pymt-11,716.19; First National Bank-water SRF pymt-6837.30; Gunderson Law Firm-legal fees-1712.40; H-D Electric-electricity-248.25; HD Supply Waterworks-water meters-1391.80; Heiman Fire Equipment-service fire extinguishers-337.00; Hillyard/Sioux Falls-janitor supplies-371.56; ITC-phone-585.46; Jerry Heiberger-refund meter deposit-35.00; Karen Harford-reimb. supplies-73.96; Kim Duncan-refund meter deposit-96.25; Maynard's Foods-refund cc deposit-200.00; Maynard's Food-supplies-10.15; Northern Engine & Supply Co.-seal-54.77; Northwestern Energy-natural gas-1392.73; Office Peeps-supplies-9.53; Ottertail Power Company-electricity-4431.28; People-subscription renewal-116.07; Pheasants Forever-refund cc deposit-200.00; Pitney Bowes Rental-postage meter supplies-183.57; SD State Treasurer-garbage sales tax-327.40; Servall Towel & Linen-mats & mops-38.00; Seventeen-renew subscription-14.97; Sheehan Mack Sales-street supplies-188.77; Steve Rhody Services-wash windows-38.00; State Flag Account-main street flags-124.33; Clear Lake Sw Pool Petty Cash-petty cash sw pool-100.00; Upstart-summer reading supplies-49.90; Watertown Public Opinion-library subscr. renewal-124.75.

There being no further business, Alderman Schmahl made a motion to adjourn at 7:45 p.m., seconded by Hintz. All voted yes. Motion carried.

Karen Harford
Finance Officer

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