

May 11, 2015
Regular Meeting

The Clear Lake City Council met in regular session on Monday, May 11, 2015, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gordon Lee presiding. Those present were Aldermen Gary Eide, Jamie Hintz, Carey Holt, Tim Hulscher and Ellen Schmahl. Also present were Todd Boyd, Don Ebbers, Karen Harford, and Ken Reiste. Alderman Scottie Hagen was present by telephone for a portion of the meeting.

The Pledge of Allegiance was said.

The agenda for the May meeting was presented for review. Alderman Holt made a motion, seconded by Hintz, to approve the agenda. Upon a roll-call vote, the following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Schmahl, seconded by Hulscher, to approve the consent agenda, which included the following items: (1) Approval of Consent Agenda; (2) Approval of Minutes of Special Meeting 4/13/15; (3) Approve Monthly Financial Statement for the Month Ending April 30, 2015; (4) Sales Tax Subsidy \$28,296.03; (5) 2014 Drinking Water Certificate of Achievement Award; (6) 2014 Annual Drinking Water Report; (7) Delinquent Water Bills; (8) Approval of Warrants. Upon a roll-call vote, the following votes were cast: Eide-yes; Hagen-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried. Alderman Hagen ended her call-in at this time.

Rural Development has requested paragraph 4 on page 11 of the minutes of the regular meeting April 6, 2015, be amended to include the following: "Even though the project was over the engineer's estimate, the addition of bid alternate #1 at \$15,310.00 was still within the funding package amount of \$2,577,000.00. The council discussed the need to seal the wet well and decided to award the alternate also, since the funds were available." Motion by Holt, seconded by Hulscher to approve minutes of the Regular Meeting of April 6, 2015, as amended. All voted yes. Motion carried. The Finance Officer reported that an email received from Rural Development dated 4/21/15, states that Rural Development concurs with the City awarding the contract to United Pipe Renewal, Inc. for \$2,551,133.55.

Motion by Hintz, seconded by Eide, to adopt Resolution 2015-9, as follows, which accepts and approves the recent water main replacement on 5th Avenue. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

RESOLUTION 2015-9

We the City Council of Clear Lake, South Dakota, do hereby approve and accept the work as performed under the following contracts as follows:

2015 - 5th Avenue Water Line Replacement (Materials only)

Vendor: HD Supply Waterworks, Sioux Falls, SD

Final Contract Amount: \$11,249.18

2015 - 5th Avenue Water Line Replacement (Installation only)

Contractor: Prunty Construction, Brookings, SD

Final Contract Amount: \$26,150.00

NOW THEREFORE BE IT RESOLVED, that the City Council for the City of Clear Lake, South Dakota, does hereby adopt Resolution 2015-9.

Dated this 11th day of May, 2015.

(SEAL)

Gordon Lee, Mayor

ATTEST:

Karen Harford, Finance Officer

At this time the Summer Rec committee met with the council to discuss their budget request tabled from last month's meeting. Motion by Hulscher, seconded by Hintz, to supplement \$500.00 to the Summer Rec budget to cover shortfall. Discussion followed. Motion by Holt, seconded by Eide, to amend previous motion to supplement Summer Rec budget shortfall up to \$1,200.00. Upon a roll-call

vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Schmahl, seconded by Holt, to permanently adjourn the 2014-15 Clear Lake City Council. All voted yes. Motion carried.

Motion by Holt, seconded by Hintz, to reconvene as the 2015-16 Clear Lake City Council. All voted yes. Motion carried.

Gary Eide was sworn in as Alderman Ward III, Todd Boyd was sworn in as City Attorney, and Karen Harford was sworn in as Finance Officer. The one-year appointment in Ward II was tabled until next month.

Motion by Hintz, seconded by Hulscher, to nominate Schmahl as Council President. Motion by Holt, seconded by Eide, that nominations cease and a unanimous vote be cast for Schmahl as Council President. All voted yes, with Schmahl abstaining. Motion carried.

Motion by Hulscher, seconded by Holt, to nominate Eide as Council Vice President. Motion by Schmahl, seconded by Hintz, that nominations cease and a unanimous vote be cast for Eide as Council Vice President. All voted yes, with Eide abstaining. Motion carried.

Mayor Lee made the following committee appointments:

FACILITIES & EQUIPMENT COMMITTEE: Gary Eide, Carey Holt, Ellen Schmahl

POLICIES COMMITTEE: Tim Hulscher, Gary Eide, Carey Holt, Don Ebbers, Karen Harford (& appropriate inside staff)

FINANCE COMMITTEE: Jamie Hintz, Scottie Hagen, Ellen Schmahl

CITY SERVICES COMMITTEE: Gary Eide, Tim Hulscher, Scottie Hagen, Don Ebbers (and appropriate outside staff)

PLANNING COMMISSION: Val Lundquist-Bldg Inspector, Ellen Schmahl, Jamie Hintz, Scottie Hagen, Ex-Officio: Don Ebbers, Karen Harford

PERSONNEL COMMITTEE: Carey Holt, Jamie Hintz, Tim Hulscher

LIBRARY BOARD: Gary Eide, Council Representative, Carol Olson, Pres., Deanna Anderson, Judy Bartling, Clarice Uckert, Elaine Dohrer

BOARD OF ADJUSTMENT: All City Council Members

CITY ATTORNEY: Todd D. Boyd

CITY FINANCE OFFICER: Karen Harford

CITY SUPERINTENDENT OF PUBLIC WORKS: Don Ebbers

HEALTH OFFICER: Designee of Deuel County Memorial Hospital

HRC BOARD: Stuart Almos, Nancy Barondeau, Ken Reiste, Jeanne Timmons, Lisa Lundberg

SUMMER REC BOARD: Lynn Simon, Luke Anderson, Katie Hinker, DJ Hagberg, Amber Peterreins, Larisa Harmon

Motion by Eide, seconded by Hulscher, to accept the committee appointments as presented. All voted yes. Motion carried.

At this time Cory Borg, Deuel County Emergency Management Director, met with the council to request permission to place an antenna for the backup dispatch system on the city water tower. Discussion followed. Motion by Hintz, seconded by Eide, to allow Deuel County Emergency Management to place an antenna for the backup dispatch system on the city water tower, using current existing equipment if possible. All voted yes. Motion carried.

Motion by Schmahl, seconded by Hulscher, to declare DNB National Bank and FIT (Funds Investment Trust) as official depositories, and the Clear Lake Courier as the official newspaper for the City of Clear Lake, for a period of 12 months. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Holt, seconded by Hulscher, to approve the renewal of the following malt beverage licenses provided they are granted approval from the State:

3 Amigos LLC

Retail (on-off sale) Malt Beverage

Cowboy Country Stores #4

420 3rd Avenue South

Clear Lake, SD 57226

Deuel County Farmers Union Oil
Cenex Convenience Store
Hwy 15 & Hwy 22 Junction
Clear Lake, SD 57226

Package (off sale) Malt Beverage

Pizza & Burger Shack LLC
Julie Donahue and Billie Gauger
406 3rd Avenue South
Clear Lake, SD 57226

Retail (on-off sale) Malt Beverage &
SD Farm Wine

Upon a roll-call vote the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Eide, seconded by Hulscher, to approve the attendance of Finance Officer Karen Harford at the Human Resource/Finance Officers' annual meeting in Pierre June 9-12, 2015. All voted yes. Motion carried.

The Finance Officer presented a Subscription Agreement from the Health Pool of South Dakota with prices for the employee health plan for the 5 full-time employees, effective July 1, 2015, reflecting a rate decrease of 5.0%. Motion by Schmahl, seconded by Hintz, to approve Health Insurance Plan B with the Health Pool of South Dakota as presented to the Council. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Hintz, seconded by Holt, to approve the following permits and demolition permit as recommended by the Building Inspector, subject to the condition that they are in accordance with all building codes and ordinances of the city: Building Permits: Roberta Blanset (fence); Ethel Troska (concrete slab); Ken Reiste (deck addition); David Wolf (fence). Demolition Permit: Dennis Evenson (remove deck). All voted yes. Motion carried.

Motion by Holt, seconded by Eide, to accept the Personnel Committee recommendation for the Swimming Pool Manager and Head Lifeguard positions, at the amount of compensation recommended by the committee. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-no; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Hintz, seconded by Holt, to approve the following list of seasonal Lifeguards as Swimming Pool employees and their wages, contingent upon successful background checks: Morgan Blanset-Lifeguard-\$9.75/hr.; Jacob Carter-Lifeguard-\$9.75/hr.; Michael Cutshaw-Lifeguard-\$9.75/hr.; Mackenzie Kasten-Lifeguard-\$9.50/hr.; Cassandra Stoltenburg-Lifeguard-\$9.50/hr.; Zach Stoltenburg-Lifeguard-\$9.50/hr. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Motion by Schmahl, seconded by Hulscher, to approve the list of seasonal Summer Rec employees and their wages, as presented by the Summer Rec committee, contingent upon successful background checks: Kyle Kooima-Activity Coordinator, Baseball Coach-\$10.00/hr.; Brexton TeGantvoort; Golf Coach-\$9.00/hr.; Basketball Asst., Bowling Asst., 14 & Under Softball Asst.-\$8.50/hr.; Lynn Simon-Kids Cooking-\$10.00/hr.; Jamie Wiesner-Kids Cooking Asst.-\$8.50/hr.; Liz DeBoer-Volleyball Coach-\$10.00/hr.; Brittany Greene-Volleyball Asst.-\$8.50/hr.; Dusty Hourigan-Football Skills Coach-\$10.00/hr.; Larisa Harmon-Art-\$10.00/hr.; Carissa Lewis-Concessions Coordinator-\$10.00/hr.; Art Asst., Bowling Asst., Tball Asst.-\$8.50/hr.; Sarah Hagberg-8 & Under Softball Coach, Baseball Coach-\$10.00/hr.; Cameron Olson-Flag Football Coach, Baseball Asst.-\$8.50/hr.; Ethan Benck-Golf Asst., Tball Asst., Baseball Asst., Flag Football Asst., Football Skills Asst.-\$8.50/hr.; Taylor TeGantvoort-Softball Asst.-\$8.50/hr.; Kendra McBride-Softball Coach-\$10.00/hr.; Rhonda TeGantvoort-Softball Coach-\$10.00/hr.; DJ Hagberg- volunteer baseball asst. coach; Luke Anderson-volunteer basketball coach. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Schmahl-yes. Motion carried.

Comments were heard from the City Superintendent. Mike Ahlers and Stanley (Verle) Whipple have accepted employment as seasonal mowers for the City at a rate of \$12.00 per hour.

City Attorney Todd Boyd reviewed the activities his office has had in the last month.

Comments were heard from the City Finance Officer. The Finance Office will be closed on Friday, May 29, 2015. Notices will be posted with contact information for emergencies.

Comments were heard from the Mayor and Council. Motion by Holt, seconded by Hintz, granting Alderman Eide permission to proceed with forming a committee to work on the appearance of Main Street and throughout town. All voted yes. Motion carried. Motion by Holt, seconded by Hintz, to allow Roni's Benefit & Poker Run for the Ronald McDonald House to use city water and the parking pad at the city building at no cost for their car wash on Saturday, June 13, 2015. All voted yes. Motion carried.

Motion by Holt, seconded by Eide, to enter into executive session per SDCL 1-25-2(1) for personnel reasons, at 8:23 p.m. All voted yes. Motion carried.

The Mayor declared the council out of executive session at 8:35 p.m. No action taken.

Discussion was held on the status of a resident who has not yet installed curb and gutter as required by city ordinance. Item tabled for further discussion at the June council meeting.

WARRANTS: Salaries: Council-870.00; Mayor-210.00; City Finance Office-3121.44; General Gov't Building-184.62; Streets-3720.80; Snow-63.40; Rubble Site-604.97; Airport-372.28; West Nile-40.00; Swimming Pool-212.04; Park & Rec-832.82; Library-1599.60; Community Center-158.79; Water-4650.36; Sewer-2183.72; Conseco-cancer ins.-81.15; SD Retirement System-retirement-1996.28; Health Pool of SD-health ins-4299.42; Delta Dental-dental ins-195.00; DNB-FICA/WH-4352.37; Amy Tvedt-web design-31.25; AT&T Mobility-cell phones-84.90; Avera Queen of Peace-random drug test-87.90; Brookings-Deuel RWS-refund cc deposit-200.00; Bjerke Sanitation-garbage-4271.78; Brandon Bury-refund meter deposit-77.40; BDRWS-water-7068.35; Deuel County Cenex-fuel & supplies-1669.49; City of Clear Lake-dept water use-April-588.24; Clear Lake Community Club-refund cc deposit-200.00; Clear Lake Courier-ads & publications-914.02; Colonial Research-street supplies-465.40; Cook's Home Center-5th Ave water line replacement-8.13; Dakota Pump & Control-wtr tower & lift supplies-526.32; Dawson Truck Parts-street supplies-67.34; Deuel County Community Foundation-refund cc deposit-200.00; Deuel County Motor Supply-supplies-140.28; Deuel County Memorial Hospital-sales tax subsidy-28,296.03; Department of Revenue-water testing-30.00; Deuel County Auditor-police contract-5596.39; Don Ebbers-street travel-441.60; Gunderson Law Firm-legal fees-720.00; Gopher Sign Co-street signs-per budget-1179.36; H-D Electric-electricity-148.42; HD Supply Waterworks-5th Ave water line replacement-11,249.18; Hillyard Sioux Falls-janitor supplies-239.31; Holiday Inn Hotel Spearfish-street travel-193.98; ITC-phone-599.74; The Lifeguard Store-swimming pool supplies-223.55; Maynard's Foods-supplies-14.94; Menards-supplies-157.47; Milbank Winwater Works-5th Ave water line & wtr supplies-463.17; Northwestern Energy-natural gas-444.91; Office Peeps-supplies-229.94; Ottetail Power-electricity-3395.09; Pitney Bowes-qtrly rent-126.50; Prunty Construction-5th Ave water line replacement-26,150.00; Riley Krause-refund meter deposit-76.05; Ron's Saw Shop-mower supplies-65.21; Sanitation Products-sweeper supplies-815.00; South Dakota One Call-locates-9.99; SD State Treasurer-garbage sales tax-265.40; SD Gov't Finance Officers-FO registration-75.00; SD Gov't Human Resources-FO registration-50.00; Servall-mats & mops-33.82; Steve Rhody Services-wash windows-38.00.

There being no further business, Alderman Schmahl made a motion to adjourn at 8:55 p.m., seconded by Hintz. All voted yes. Motion carried.

Karen Harford
Finance Officer

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