

The Clear Lake City Council met in regular session on Monday, January 11, 2016, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gordon Lee presiding. Those present were Aldermen Gary Eide, Jamie Hintz, Carey Holt, Tim Hulscher, Kris Moyer and Ellen Schmahl. Also present were Todd Boyd, Karen Harford, Don Ebbers and Ken Reiste. The Pledge of Allegiance was said.

The regular agenda for the January meeting was presented for review. Motion by Eide, seconded by Schmahl, to approve the regular agenda. All voted yes. Motion carried.

The consent agenda was presented. Motion by Hintz, seconded by Holt, to approve the consent agenda items as follows: 1) Approval of Consent Agenda; 2) Approval of Minutes of Regular Meeting Dec. 7, 2015 & Special Meeting Dec. 28, 2015; 3) Approve Monthly Financial Statement for the Month Ending 12/31/15; 4) Approve Temporary Liquor License Applications: CL Sports Page - Pheasants Forever Banquet Feb. 6, 2016, & Chili Cook-off Feb. 20, 2016; 5) Building Permits: none; 6) New Construction Hook-up Permits: none; 7) Moving Permits/Demolition Permits: none; 8) Delinquent Water Bills; 9) Approval of Warrants. Approval of temporary liquor license contingent upon all paperwork being signed, all fees paid, and proof of insurance provided to the Finance Officer. Upon a roll call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

The 2016 Salary Resolution was presented by the Personnel Committee. Discussion followed. Motion by Schmahl, seconded by Hulscher, to adopt the following Resolution 2016-1. Upon a roll-call vote, the following votes were cast: Eide-no; Hintz-no; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

2016 – 1

2016 SALARY RESOLUTION

WHEREAS, the City Council must establish and publish salaries of all officials and employees at the first meeting in January under section of (SDCL 6-1-10) and are listed below.

HOURLY – PAID MONTHLY

|  |                  |
|--|------------------|
| Ahlers, Michael – Seasonal Help/Snow Removal                                     | \$ 12.25 hr.     |
| Barondeau, Darren – Utilities  | \$ 16.33 hr.     |
| Ebbers, Donald – Supt. of Public Works   | \$ 18.76 hr.     |
| Esche, James – Utilities   | \$ 18.20 hr.     |
| Giesel, James Sr. – Rubble Site Attendant  | \$ 9.18 hr.      |
| Harford, Karen – Finance Officer   | \$36,912.39 yr.  |
| \$45.00 for meetings after normal business hours                                 |                  |
| Kittleson, Bruce – Snow Removal  | \$ 12.25 hr.     |
| Lundquist, Valerie - Assistant Finance Officer                                   | \$ 12.45 hr.     |
| Lysne, Lourn – Snow Removal  | \$ 12.25 hr.     |
| Olson, Meghan – Library Assistant  | \$ 8.67 hr.      |
| Ruby, Patricia – Library Assistant   | \$ 8.67 hr.      |
| Swenson, Klinton – Snow Removal  | \$ 12.25 hr.     |
| Taylor, Pam – Librarian  | \$ 11.00 hr.     |
| VanLiere, Ray – Spraying (May – September)                                       | \$ 50.00 monthly |
| plus \$20.00 per hr. per incident with \$60.00 minimum per incident              |                  |
| Whipple, Stanley Verle – Seasonal Help/Snow Removal                              | \$ 12.25 hr.     |
| Zegzda, Bruce – Rubble Site Attendant  | \$ 9.18 hr.      |
| Mayor -  | \$ 150.00 mo.    |
| (\$35.00 Regular Meetings, \$45.00 Committee Meetings; \$45.00 Special Meetings) |                  |
| (\$80.00 Out of Town Day Meetings)   |                  |
| Alderman -   | \$ 85.00 mo.     |
| (\$35.00 Regular Meetings, \$45.00 Committee Meetings; \$45.00 Special Meetings) |                  |
| (\$20.00 Call-in for Meetings)   |                  |
| (\$80.00 Out of Town Day Meetings)   |                  |

TRAVEL EXPENSES

Mileage.....Federal Business Rate

(Plus Lodging and Registration)

(Allowance for meals as established by the State Board of Finance)

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Clear Lake, South Dakota, does hereby adopt the Salary Resolution of 2016.

Dated this 11<sup>th</sup> day of January, 2016.

Gordon Lee, Mayor

Karen Harford, Finance Officer

The 2016 contract for law enforcement, prepared by Deuel County State’s Attorney John Knight, was reviewed by the council. Motion by Moyer, seconded by Hulscher, to approve the 2016 Agreement for General Law Enforcement Services as prepared by Deuel County States Attorney John Knight. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

Comments were heard from City Superintendent. Engineers from Banner Associates will be at the February council meeting with a progress report on the sewer project.

Comments were heard from the Finance Officer. Three-year terms of the Mayor, Alderman Holt (Ward I), and Alderman Hintz (Ward II) are up for election. The remaining 2 years of the term of Alderman Ward II that Kris Moyer was appointed to in September, to serve until the next election, is also up for election. Petitions can be circulated beginning January 29<sup>th</sup>. The Election date is Tuesday, April 12, 2016.

Comments were heard from the City Attorney, Mayor and City Council members.

Motion by Holt, seconded by Hulscher, to enter into Executive Session per SDCL 1-25-2(1) for personnel, at 6:52 p.m. The Mayor declared the council out of Executive Session at 7:01 p.m.

Motion by Holt, seconded by Hintz, to accept the Personnel Committee recommendation for the janitor position, at the hourly rate suggested. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

Motion by Schmahl, seconded by Holt, to give Clear Lake Fun Bucks to 5 full-time and 4 year-around part-time employees. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

CLAIMS APPROVED: Anita Levijoki-refund cc deposit-200.00; AT&T Mobility-cell phones-71.14; Bjerke Sanitation-garbage-6028.35; Brookings-Deuel RWS-water-7095.90; Deuel County Farmers Union Oil Co-supplies-44.80; Charlie Koenig-refund meter deposit-76.70; City of Clear Lake-monthly dept water use/mtr dep bills-534.66; Clear Lake Community Club-employee fun bucks-475.00; DCN Insurance Agency-ambulance insurance-951.50; DCN Insurance Agency-worker’s comp commission-46.68; DCN Insurance Agency-worker’s comp commission, cont.-175.62; SD DENR-w/ww certifications-78.00; DENR South Dakota-annual ww fee-1500.00; Deuel County Auditor-police contract-5680.34; East Central Dev Corp-per budget resolution-1000.00; First National Bank-water SRF pymt-6837.30; First Nt’l Bank-sewer SRF pymt-11,716.19; H-D Electric-electricity-121.18; HD Supply Waterworks-water meters-263.30; Interlakes Community Action-per budget request-200.00; ITC-phone-565.45; Lisa Baker-meter deposit refund-80.82; Menards-supplies-36.93; Northern Truck Equipment Co-parts for sander-248.10; Northwestern Energy-natural gas-636.97; Paul Hansen-meter deposit refund-13.95; Pitney Bowes Reserve Account-postage-750.00; Pitney Bowes Rental & Supplies-qtrly rental & refill charges-126.50; Ranchers-meter deposit refund-95.75; Sanitation Products-sweeper parts-253.66; SD Airport Management Assn-annual dues-25.00; SD Assn of Code Enforcement-annual dues-40.00; SD Govt Finance Officers Assn-annual dues-40.00; SD Govt Human Resource Assn-annual dues-25.00; SD Municipal Street Maint-annual dues-35.00; SD State Treasurer-sales & excise tax-2074.77; SDARWS-workshop reg.-205.00; SD Municipal League-annual dues-1185.68; SDML Workers’ Compensation Fund-SD workers comp renewal-1556.10; SDML Worker’s Compensation Fund-SD workers comp renewal-5853.90; SD Water and Wastewater Assn-dues-D Barondeau-10.00; Tech Ord Employee Fund-refund cc deposit-200.00; Unemployment Ins of SD-4<sup>th</sup> qtr unemployment ins-33.92; Wells Fargo Brokerage Services-cc loan pymt-19,302.68.

CLAIMS REJECTED: none.

There being no further business, Alderman Eide made a motion to adjourn at 7:03 p.m., seconded by Moyer. All voted yes. Motion carried.

Karen Harford  
Finance Officer

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