

March 7, 2016
Regular Meeting

The Clear Lake City Council met in regular session on Monday, March 7, 2016, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gordon Lee presiding. Those present were Aldermen Gary Eide, Jamie Hintz, Carey Holt, Tim Hulscher, Kris Moyer and Ellen Schmahl. Also present were Karen Harford, Don Ebbers, and Ken Reiste. Attorney Todd Boyd was absent. The Pledge of Allegiance was said.

The regular agenda for the March meeting was presented for review. Motion by Eide, seconded by Hintz, to approve the regular agenda. All voted yes. Motion carried.

The consent agenda was presented which included the following items:

1. Approval of Consent Agenda; 2. Approval of Minutes of Regular Meeting 2/8/16; 3. Approval of Monthly Financial Statement for the Month Ending 2/29/16; 4. Special Meeting - Local Review Board- Monday, March 21, 2016 @ 6:30 p.m.; 5. SD Asphalt Conference, Wed-Thurs, April 6-7, 2016-Pierre (Don); 6. SD Municipal Street Maintenance Assn. Spring Meeting, Wed.-Thurs. April 13-14, 2016 - Huron (Don); 7. Sales Tax Subsidy \$19,974.56; 8 Building Permits-none; 9. Demolition Permits/Excavation Permits/New Construction Hook-up Permits-none; 10. Delinquent Water Bills; 11. Approval of Warrants. Motion by Moyer, seconded by Hulscher, to approve the consent agenda. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes, Moyer-yes; Schmahl-yes. Motion carried.

At 6:35 p.m., Beth Niemeyer of Banner Associates met with the council to discuss the sewer relining project and a current change order and pay request. Discussion was held on additional lateral linings that would fall within the scope of the project and would be covered by loan funds already available. Will proceed with additional lateral linings to fill out the number of lateral linings specified in the original contract.

Motion by Holt, seconded by Schmahl, to approve change order #5 and pay request #8, incorporated together, which include quantities to cover work done in November and December, in the sum of \$82,394.17, contingent on funding agency concurrence. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

At 6:45 p.m., Deuel County Deputy Sheriffs Pete Eng and Tristan Molitor, met with the council for further discussion on main street cameras and to discuss the 2016 rodeo. Motion by Hulscher, seconded by Moyer, to contribute funds not to exceed the sum of \$1750.00, to support the purchase of two (2) 4-megapixel cameras for main street. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

At 7:15 p.m., Craig Evenson of Deuel Area Development, and Marlin Bjerke met with the council to discuss possible incentives for new businesses coming to town.

The 2016 Deuel County Ambulance EMT roster was presented for annual approval. Motion by Schmahl, seconded by Eide, to approve the 2016 Deuel County Ambulance volunteer EMT members as required by the City's insurer. All voted yes. Motion carried. A complete list is on file in the Finance Office.

The 2016 Clear Lake Volunteer Fire Department roster was presented for annual approval. Motion by Hintz, seconded by Moyer, to approve the 2016 Clear Lake Volunteer Fire Department members as required by City's insurer. All voted yes, with Hulscher abstaining. Motion carried. A complete list is on file in the Finance Office.

The annual maintenance agreement with Deuel County Highway Department was discussed. Motion by Eide, seconded by Holt, to approve the annual maintenance agreement with Deuel County Highway Department as presented, and authorize Mayor Lee to sign on behalf of the City. All voted yes, with Hintz abstaining. Motion carried.

Motion by Holt, seconded by Hulscher, to approve Water & Environmental Fund Reimbursement Request #8 to SD Dept. of Environment & Natural Resources Water & Waste Funding Program as prepared by First District, contingent on funding agency concurrence, for

the following project-eligible expenses: Architectural & Engineering Basic Fees \$462.75; Project Inspection Fees \$422.12; Construction & Project Improvement Cost \$18,044.32, for a Total Reimbursement Amount of \$18,929.19. Upon a roll-call vote, the following votes were cast: Eide-yes; Hintz-yes; Holt-yes; Hulscher-yes; Moyer-yes; Schmahl-yes. Motion carried.

Motion by Hintz, seconded by Hulscher, to declare the following as surplus property, having no value or of value less than \$500.00, and authorize disposal of same: Toshiba e-studio 323-050 copier (traded in on Toshiba 3055c copier); 2 wooden table racks, 3 wooded chair racks; 3-17" Dell monitors with cords. All voted yes. Motion carried.

The City Finance Officer presented the Council with the unaudited annual report for the year ended 2015. Motion by Hintz, seconded by Schmahl, to accept the unaudited annual report for 2015 as presented. All voted yes. Motion carried.

On behalf of the Librarian, the City Finance Officer presented the library's annual report for 2015. Motion by Eide, seconded by Hulscher, to approve the 2015 library annual report. All voted yes. Motion carried.

Comments were heard from the Finance Officer, City Superintendent, Mayor and City Council members.

CLAIMS APPROVED: SALARIES: Council-720.00; Mayor-185.00; Finance Officer-3121.03; General Gov't Building-150.00; Streets-3823.18; Snow-3201.03; Rubble Site-43.87; Parks-36.40; Library-1545.80; Community Center-475.68; Water-2686.88; Sewer-2540.03; Consecocancer ins.-81.15; SD Retirement System-retirement-1987.22; Health Pool of SD-health ins-4097.74; Delta Dental-dental ins-201.00; DCNB-FICA/WH-4318.69; American Red Cross-pool facility fee-300.00; Amy Tvedt-web design-25.00; AT&T Mobility-cell phones-71.51; Bjerke Sanitation-garbage-5997.13; Brookings Deuel Rural Water-water-6688.20; Brown & Saenger-utility billing statements-186.00; Butler Machinery Co.-snow supplies-224.68; Gale/Cengage Learning-library books-45.58; Clear Lake City Library-reimb. library books-450.90; City of Clear Lake-mo. dept. water use/mtr dep refunds-329.45; Clear Lake Building Center-supplies-101.81; Clear Lake Community Club-annual dues-155.00; Clear Lake Courier-publications-72.80; Colonial Research-sewer supplies-535.02; Connecting Point-computer support-80.00; Deuel County Farmers Union Oil-fuel & supplies-1395.78; Deuel Co. Motor Supply-supplies-163.58; Deuel County Memorial Hospital-sales tax subsidy-19,974.56; Dept. of Revenue-water testing-30.00; Deuel Area Development-1st qtr pymt per budget-2500.00; Deuel County Auditor-police contract-5680.34; First National Bank-water SRF pymt-6,837.30; First N'tl Bank-sewer SRF pymt-11,716.19; Gates Heating & Air-wall unit-library-1819.26; H-D Electric-electricity-127.90; Hillyard/Sioux Falls-janitor supplies-151.32; ITC-phone-555.16; Joe Finnegan-refund meter deposit-81.95; Maynard's Food-supplies-12.88; Maynard's Food Center-refund cc deposit-200.00; Menards-street supplies-72.91; Nielsen's-street supplies-123.72; Northwestern Energy-natural gas-878.75; Office Peeps-supplies-55.19; Ottertail Power Company-electricity-4282.73; Pheasants Forever-refund cc deposit-200.00; Runnings Farm and Fleet-street supplies-249.91; SD State Treasurer-garbage sales tax-368.97; SDML-district meeting-44.00; Servall Towel & Linen-mats & mops-35.91; Sheehan Mack Sales-street supplies-78.50; Shipley's Garment Spa-clean mop heads-17.51; Steve Rhody Services-wash windows-38.00; Sturdevant's Auto Parts-street supplies-51.40; Supreme Welding-tube-15.00; Swenson Sales & Service Inc-street supplies-180.34; Clear Lake Sw Pool Petty Cash-petty cash sw pool-100.00; Upstart-summer reading supplies-library-73.15; US Auto Force-street supplies-oil-749.68.

CLAIMS REJECTED: none.

There being no further business, Alderman Schmahl made a motion to adjourn at 8:17 p.m., seconded by Hulscher. All voted yes. Motion carried.

Karen Harford
Finance Officer

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