

**CITY OF CLEAR LAKE  
LIFEGUARD  
JOB DESCRIPTION**

**POSITION SUMMARY**

The lifeguard will be directly responsible, to the Pool Manager, for the safety of patrons and maintenance of the facility.

**NATURE OF WORK**

- Work involves long hours in the sun and heat
- Work involves using cleaning chemicals and agents
- Work involves record keeping and/or bookwork
- Work involves exchanging money
- Must work effectively with the public, in a professional, friendly manner, in person and on the telephone
- Must be safety conscious
- Must be able to enforce facility rules and policies, and impose discipline according to policy, as needed

**ESSENTIAL JOB FUNCTIONS**

- Responsible for monitoring patron's safety
- Must understand pool and city policies, procedures, and emergency action plans
- Must provide emergency care, at your training level calmly, effectively, and professionally
- Responsible for enforcing facility rules and policies
- Responsible for maintaining a neat, clean facility at all times
- Responsible for selling concessions and handling admission money

**NECESSARY QUALIFICATIONS**

- Must be at least 15 years old
- Must have a current American Red Cross Certificate of Completion for Lifeguarding, First Aid, CPR and AED
- Ability to lift 50 pounds, bend, reach, pull and push items, including pool vacuum hose and pole, be able to climb to heights of the lifeguard chair
- Ability to present ideas clearly, especially orally, in order to enforce pool rules
- Ability to maintain effective working relationships with employees and the general public
- Must be able to work mornings, afternoons, nights, weekends and holidays, as needed
- Must be able to work in hot or cold weather conditions